

APPLICATION FOR ADMISSION

The Career Academy

Henry County Public Schools
340 Ridgedale Drive, Martinsville, VA 24112
(276) 638-1668

DUE BY: _____

Please use blue or black ink ONLY

Student Name _____
Last First Middle

High School _____ Current Grade Level _____ Age _____

Date of Birth ____ / ____ / ____ How old will you be on August 8, 2018? _____

In the boxes beside the programs below, please indicate your **first choice with number one (1)**, your **second choice with number two (2)**, and your **third choice with number three (3)**, that you would be interested in at the Career Academy.

- Cosmetology
- Industrial Maintenance Technology - Electrician
- Industrial Maintenance Technology - Mechanic
- Small Animal Care / Vet Science

Approximate GPA _____

Attendance _____

Counselor Recommendation/Comments:

Counselor Signature

(DO NOT WRITE IN THE SPACE)
OFFICE USE

Date Received _____

Notification to home school _____

Guidance Approval _____

Added to Roster _____

Acceptance Letter _____

Before you will be accepted for enrollment to The Career Academy, you must agree to **COMPLETE** the program, you begin, either one or two years depending on the program's length. Students scheduled for the second year of a program that are experiencing academic difficulties that may alter graduation plans should give strong consideration to enrolling in a summer school program in order to stay on track to graduate on time.

Schedules for second year students **WILL NOT BE CHANGED** without prior permission from the CTE Coordinator.

*****Student must pass first year of a two year program in order to return*****

I have read and understand both the enrollment and program length requirements for The Career Academy.

Both signatures must be present before this application will be considered for acceptance to The Career Academy.

Student Signature

Date

Parent/Guardian Signature

Date

BE SURE TO COMPLETE REVERSE SIDE

In your own handwriting, briefly state why you desire to enroll in the course you selected as your first choice.

*Selection Criteria: Students are selected based on grades, attendance, acceptable behavior record, successful completion of prerequisite courses, counselor’s comments verifying student’s ability to work independently in unstructured settings and counselor’s evaluation. **Incomplete applications WILL NOT BE CONSIDERED.***

Evaluation of Applicant Metrics (OFFICE USE ONLY)

	Excellent	Above Average	Average	Below Average	Poor	Unacceptable
GPA (50 - 0)						
Attendance (50 - 0)						
Reading Level (40 - 0)						
Application Writing Sample (10 - 0)						
Application Process (10 - 0)						
Prerequisite Courses (10 each)						
Recommended Courses (10 each)						
Counselor Recommendation						
Total						

Metrics Total _____